

BRUSHCAPADES

CONTRACT RIDER

PURCHASER agrees to provide the following for all BrushCapades events unless otherwise noted in writing:

1. Space Requirements

- A clean, well-lit indoor space is preferred (outdoor events must be discussed and approved in advance).
- Space must comfortably accommodate:
 - Seated participants with chairs
 - A minimum of 2 feet of table space per attendee
- Room layout may be classroom style, rounds, or long banquet tables
- Tables and chairs must be fully set up before Artist arrival.

2. Tables & Chairs

- Rectangular tables (6' or 8') or rounds, sufficient to provide 2 linear feet per participant
- One chair per participant
- 1–2 additional chairs for Artist / Assistant

3. Audio / Visual (Based on Group Size)

- For larger groups (typically 30+ participants), PURCHASER agrees to provide:
 - A microphone system (wireless preferred)
 - A basic sound system suitable for speaking
- Projection (if applicable):
 - Projector and screen or large monitor
 - HDMI or wireless connectivity compatible with MacBook
- Projection is optional unless a keynote, instructional presentation, or visual demo has been added.

4. Utilities & Access

- Access to drinking water for the Artist and nonpotable water for the activity throughout the event
- Electrical outlets within reasonable distance of the event space
- Wi-Fi access if projection or digital content is being used (recommended, not required for all events)

5. Load-In / Load-Out

- One nearby designated loading or parking area for Artist vehicle
- 2 students or staff volunteers to assist with:
 - Load-in at Artist Arrival Time
 - Load-out immediately following the event
- Volunteers should be able to help carry supplies and assist with setup/teardown as needed

6. Staffing & Timing

- Artist arrival time is typically 45–60 minutes prior to event start unless otherwise specified
- Event start time assumes room is fully set, tables and chairs are placed, and A/V is functional

7. Outdoor Events (If Approved)

If an outdoor event is approved in advance, PURCHASER must also provide:

- Adequate shade or weather protection (canopy or tent)
- A weather contingency plan
- Stable tables and seating suitable for art materials

General Conditions - PURCHASER is responsible for ensuring the space meets basic safety, accessibility, and cleanliness standards. Any deviations from this rider must be approved in writing prior to the event.

Acceptance. We acknowledge and confirm that we have read and approved the terms and conditions set forth in this rider as deemed by our signature below

Signature of Purchaser

Date: ____/____/____