The Amazing Wellness Race - SIGNATURE PROGRAM
CONTRACT RIDER

PURCHASER is to provide the following:

1. An open, continuous space, either indoor or outdoor (indoor preferred), large enough to accommodate 6 tables with additional space for activities (think along the lines of having six 8' x 8' spaces – one for each station plus the start and finish line.
2. One designated parking spot to accommodate a full-size vehicle.
3. 4. A **minimum** of 2 volunteers to assist at race stations (**Please see volunteer recommendations on page 2**). Arrive **30 MINUTES** before the start of the event to be trained
4. 2 bottles of non-carbonated water.
5. Six (6ft or 8ft) rectangular tables with black covering/skirting (cotton or satin, no plastic)
    a. for each station as well as one for the start and one for the finish.
    b. If for any reason you are unable to provide these, please let Kristin McNamara know ASAP.
6. One 60" round table with black covering/skirting (cotton or satin, no plastic)
7. 14 chairs
8. Tables, tablecloths and chairs to be set up BEFORE the vendor arrives.
9. 1 40-50" television or monitor with HDMI connection
10. Internet access and electricity.
11. One bag of candy to be added to the "Pit-Stop" table.

12. **IF** event is outdoors, please provide the following in addition to above:
    a. 6 sandbags
    b. Minimum of 2 canopies (6 canopies preferred if possible)

13. **IF** PURCHASER has contracted any optional Add-On Stations to the program, the PURCHASER agrees to provide the following in addition to above contract requests:
    a. 1 additional table with black covering/skirting per add-on station.

14. **IF** PURCHASER has contracted the optional Keynote and/or Workshop(s) to the program, The PURCHASER agrees to provide the following in addition to contract requests 1-12:
    a. Theater style, classroom style, **OR** round table style room (no Theater Style for Workshops)
    b. Round tables for the appropriate number of participants (optional for Keynote & **NOT** optional for Workshops)
    c. Microphone (wireless preferred)
    d. Audio Input or Bluetooth connectivity to work with MacBook Pro
    e. Sound system
    f. Projector/Screen for PowerPoint

Please see OPTIONAL BUT RECOMMENDED options on Page 2 of contract

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Acceptance. We acknowledge and confirm that we have read and approved the terms and conditions set forth in this rider as deemed by our signature below.

_____ Date: _____/_____/_____
Signature of Purchaser

Agent | The College Agency / (651) 222-9669
Artist | Kristin McNamara / email: emeraldessencellc@gmail.com / (763) 244-7634

Additional **OPTIONAL** BUT RECOMMENDED Contract Provisions:

15. PURCHASER to provide during event (**Optional Recommendations**):

    a. Locally Licensed Mental Health Professional
        i. Community and/or campus counselor, therapist, psychiatric nurse, psychiatrist, etc.
            1. This is recommended for participants to have an in-person local resource and/or if any participant has a mental health crisis during the event (triggers, panic attacks, etc.).
    b. Volunteers from different campus departments to help facilitate stations that align with their specialty
        i. EXAMPLES of some departments that can align with station topics (**but not limited to**)
            1. Bead Who You Are Station - Sociology and/or Psychology Department Volunteer
            2. Unlock Your Story Station - Psychology and/or Counseling Services Volunteer
            3. Mental Health Trivia Station - Sociology, Psychology, and/or Counseling Department Volunteer
            4. Life Letters & Social Butterfly Station - English, Sociology and/or Counseling Department Volunteer
        ii. Feel free to contact the main facilitator - Kristin McNamara - for more details and/or help coordinating this.